Submission Guidelines

1. Extended abstracts

Prospective authors who wish to present their work at the R&D Management Workshop 2026 should submit an extended abstract. Extended abstracts must:

- ✓ Be submitted as a PDF.
- ✓ Be formatted in a single-column layout.
- ✓ Use single line spacing and a 12-point font.
- ✓ Include a title that does not exceed 20 words.
- ✓ Not list author names, in order to preserve anonymity.
- ✓ Include references formatted in the Harvard reference style.
- ✓ **1,000 words (max. 2,000),** excluding references, tables, figures, appendices, and any other material.

2. Submission of extended abstracts

Each author may submit a maximum of two extended abstracts. Submissions should be sent to the R&D Management Workshop 2026 official email address (rnd.seoul.2026@gmail.com) by February 20, 2026. The submission email should include:

- ✓ Author list: Full names (first and last) and affiliations for all authors.
- ✓ Corresponding author: Name, institutional address, phone number, and email address.

Notification of acceptance of abstracts will be sent by March 20, 2026.

3. Submission of full papers

Authors with accepted extended abstracts are invited to submit their full paper and presentation file via the R&D Management Workshop 2026 official email address (rnd.seoul.2026@gmail.com) by May 10, 2026.

Submission of a full paper is optional (not mandatory), but please note that submissions with full paper will be eligible for consideration for the Best Awards.

Full papers must:

- ✓ Be submitted as a PDF.
- ✓ Be formatted in a single-column layout.
- ✓ Use single line spacing and a 12-point font.
- ✓ Include a title that does not exceed 20 words.
- ✓ List full names (first and last) and affiliations for all authors.
- ✓ Include an abstract of 150–250 words.
- ✓ Include references formatted in the Harvard reference style.
- ✓ Be between 2,500 and 4,000 words in length, inclusive of references, tables, figures, appendices, and any other material.

Full papers will be automatically accepted, provided that at least one author registers for the conference.

For further information, please visit the R&D Management Workshop 2026 website or send an email to rnd.seoul.2026@gmail.com